

Minutes of Committee meeting

19th September 2016

At The Bridewell



Registered Charity No 266705

Present

Wendy Ellis – chair, Heather Carpenter – secretary, Tracey Hobbs – treasurer, Lee Nairn, Sonia Corke, Amanda Oelrichs for SHTR.

Apologies, David Percival, Georgette Vale.

Agenda No.	Business	Action
1	Apologies for Absence See above.	N/A
2	<p>See How They Run Amanda reported that she was very happy with the progress of rehearsals. All cast have covered the whole of Act 1 and 2. Producer - As she had already engaged with many of the production tasks, WE volunteered to be the producer. She is unable to attend rehearsals for the next 3 weeks, but is able to action tasks from home.</p> <p>Prompt – Tabi has volunteered to be on the prompt team. Amanda's preference is for 1 prompt. Peter Fiddling has also volunteered to help with rehearsal prompting. Tabi to be asked to cover the show dates and as many rehearsals as possible. Peter to fill in gaps.</p> <p>License – Has been applied for.</p> <p>Set Design – Completed by Alan. Desired décor = Mock Tudor; if not Georgian. AO to send pictures.</p> <p>Set Build – CH is not booked for the afternoon of Sun 20th November. It is possible that Donna Poole is using the hall. If so, Mike Bream said he would alter her booking – this was during the conversation between HC and MB post WHF, when the dates for SHTR were confirmed. It was decided that we would aim to finish set-build within the time available. If more time was required MB would be approached to work out a compromise.</p> <p>Set build team – men are need for the set assembly the first weekend. Volunteers = AC, I McD, DA. AC to be requested to send an email specifically targeting individuals who regularly help with set build.</p>	WE

Suggestions are; Pete Harrold, Adam Sewell, Peter Fiddling, Bob McClenning, John Harrod, Brian Madden, David Percival.

Stage Manager – Nancy Adams. There are not many set changes; therefore a stage crew of an extra 2 should suffice.

Lighting / Sound – Following the technical workshop on Sat 17th September, Colleen Giacomelli has volunteered to cover the shows. TH will assist during rehearsals. AC will help set the lights.

Props / Furniture – AO to send list to WE. Recommended to ask for loans of furniture at Ayton Road Furniture & Collectibles store.

Costume – Jac will assist pre-show. CW to be asked to help with hair (1940's). Sonia will ask a friend who is a hairdresser if she could help. Gillian Collier to also be asked to help.

Box Office – Lee Nairn.

FOH Manager – WE to recruit helpers. GV to organise and manage shows. Email to request additional FOH help on Weds and Thurs.

After Show Party – AO will organise.

Publicity / Ad Boards – Leanne Neave has volunteered to cover on-line / radio publicity. BM to be asked to send her details of local village magazines etc.

SC will take advertising to the Regal and the local care homes.

Posters – AC to be asked to order usual amount of A3, A4, A5 plus additional 300 for SC. TH will distribute in town centre. AO will cover outlying villages.

Press Release – AO to write; HC to send with picture. DA to be requested to attend rehearsal to take pictures.

Programme – WE

Ways to encourage bookings for the matinee were discussed. It was concluded to hold a 'Vicarage Tea' in a slightly longer interval. Cakes will be ready plated. Tea/Coffee will be served at the back of the hall rather than in the foyer, to prevent a bottleneck. HC to prepare a press release promoting this.

Website – AC

Social Media – WE

	<p>Photography - DA</p> <p>AO requested that the rehearsal schedule is sent out to the membership.</p>	
3	<p>Minutes of Previous Meeting</p> <p>The minutes of the previous meeting were agreed and signed.</p>	
4	<p>Matters Arising</p> <p>As there was no feedback from DP, it was agreed to hold the item below until the October meeting, but mark it as URGENT.</p> <p><i>Further concern was expressed over the availability of both changing rooms at Central Hall for the next production.</i></p> <p><i>The next production requires changing facilities for 3 women and 6 men.</i></p> <p><i>If the changing room, currently used as the pastor's office, is not available, or not practical to use, a suggestion is that we have the use of the Tiffey room, at no extra cost.</i></p> <p><i>We are aware of the knock-on implications for other CH users ie the bridge club.</i></p> <p><i>To be discussed with Mike Breame</i></p> <p>Amanda has been requested to record a video to promote See How They Run. WE will attend rehearsals and video vox pops.</p> <p>Ongoing - <i>Also a new membership video needs to be recorded.</i></p> <p>It was agreed that matters arising from <i>item 7 AGM Debrief</i> would be held over to the October meeting in order to concentrate on preparations for SHTR.</p>	<p>DP</p> <p>WE</p> <p>SC</p> <p>WE/HC</p>
5	<p>New Members Report</p> <p>SC reported; no new members.</p>	SC
6	<p>Financial Report</p> <p>TH reported a balance of £7524.40 as at 19.09.16</p> <p>Other balances remain the same as at the AGM.</p> <p>32 of 42 subs have been paid. TH will prompt those who've not yet paid.</p>	TH
7	<p>Central Hall Liaison report</p> <p>There was no report.</p>	
8	<p>Social Events</p> <p>The Club Night on 05.09.16 was a small gathering, but those who attended felt it was successful and worthwhile. The conversation shared experiences of past plays. Also, new members were able to ask questions.</p> <p>It was suggested that we could have the Green Dragon menu choices and the Players archive of plays at the October meeting.</p>	LN/HC

	<p>12th Night Dinner – LN to ask The Green Dragon again if Fri 6th Jan is available, if not to book Sat 7th Jan '17.</p> <p>October Social = Mon 3rd October November Social = Mon 7th November December Social = Mon 5th December All at The Feathers, 7.45pm.</p>	
9	<p>The Future – Productions</p> <p>Mike Bream has said it is not possible to rearrange our dates for Spring 2017. This has implications for the future schedule of plays proposed at the last meeting. It was decided to rearrange the schedule as follows; Future Schedule = April '17 = venue CH Membership to be emailed for a play suggestion and director. Responses before 14th October. Plan B = WE offered to direct Blue Remembered Hills; not using the stage; minimum set; possibly, in the round. (Possibly with a 'Children's Tea' for the matinee) HC offered to co-direct. Copies of the script will be taken to the October social. Another option is 'Anyone for Breakfast' which received equal votes, but no volunteer director at the 12th Night Supper '16.</p> <p>Suggested that we try to make a March booking for 2018.</p> <p>Early-mid July '17 = venue; WHS studio theatre / possibly outside in the quad. two / three short plays - What's for Pudding – Directed by Sonia Corke and Brian Maddern, Thermal Underwear – Directed by Georgette Vale and another Joining the Club – director to be confirmed Suggested dates – 12-15, 5-8, 19-22 July. Check availability. WHS have not responded, HC to email again.</p> <p>End November '17 = Cards on the Table – Directed by Leanne Neave and John Harrod</p> <p>End March '18 = One Man Two Guvnors – Directed by Wendy Ellis</p>	<p>HC</p> <p>WE</p> <p>WE</p> <p>HC</p>
10	<p>AOB</p> <p>No Wympie for September. Email request for 13 years old to be involved. Reply to say no, but recommend Slow Theatre Company. Email request for short play at Robert Kett Court. Considered to be a good idea to take forward. Possibly most suited to the summer plays.</p>	<p>HC</p> <p>COMM</p>

	<p>HC requested to handover the editorship of the Wympie. LN volunteered Arts Centre Display – HC reported that this was excellent. Thanks to Amanda for setting up.</p> <p>It was decided to have a Committee Social. TH to set up a Doodle Poll to sort a date. HC to send TH the rehearsal dates.</p>	<p>HC/LN</p> <p>HC</p> <p>TH/HC</p>
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The meeting closed at 9.40 p.m.

WYMONDHAM PLAYERS COMMITTEE MEETING DATES

Mon 17th Oct

Mon 5th Dec

Tues Jan 10th

Tues Feb 7th